**ADDISON TOWNSHIP PUBLIC LIBRARY BOARD**

 **MEETING MINUTES Tuesday, April 15, 2025**

**Call to Order:** The Library Board President called the meeting to order at7:03PM in the Addison Township Public Library, 1400 Rochester Rd, Leonard, Mi 48367

**Board Members Present:** J. Baldiga-Yes, J. Elsarelli-Yes, C. Meininger-Yes,J. Newby-Yes, W. Pack-No, M.Szost-No.

**Pledge of Allegiance** All in attendance participated

**Approval of Agenda:** J. Elsarelli moved to accept the agenda, 2nd by J. Baldiga. All in favor, none opposed, motion carried.

**Board member M.Szost arrived.**

**Call to Audience:**  Linda Hodges of F.O.L announced raffle is ongoing and thanked the library staff for their assistance.

**Consent Agenda:**

* Approval of March 18, 2025 meeting minutes
* Approval of March 2025 bills and expenses as paid

J. Baldiga moved to accept the consent agenda with amendments to the March 18, 2025 meeting minutes and amendment to ascertain appropriate line for item in budget. J. Elsarelli 2nd. Roll call vote: J. Baldiga-Yes, J. Elsarelli-Yes, C.Meininger-Yes, J.Newby-Yes, M.Szost-Yes; all yes, motion carried.

**Financial Report:**

* Approve transfer of millage and state aid funds to LGIP account.

Mileage funds of $158,537.40 and state aid funds of $3,550 have been received in bank account. M. Szost moved that $161,000 from savings be moved to the LGIP account, 2nd by J. Elsarelli. Roll call vote. J. Baldiga-Yes, J. Elsarelli-Yes, C. Meininger-Yes, J. Newby-Yes, M. Szost-Yes. Motion carried.

J. Baldiga to research whether recent expense from Oakland County Water Department is a reimbursable expense from the HUD grant.

J. Elsarelli moved to accept the financial report, J. Baldiga 2nd. Roll call vote. J. Baldiga-Yes, J. Elsarelli-Yes, C. Meininger-Yes, J. Newby-Yes, M. Szost-Yes. Motion carried.

**Director’s Report:**

J. Baldiga moved to file the director’s report, J. Newby 2nd. All approved. Motion carried.

 **Committee Reports:**

**New Building:**  J. Elsarelli and J. Baldiga met with the builder. Builder to present timeline. Builder reviewed budget to provide input for HUD reimbursement. Erosion fence is up.

Board discussed community input on colors, etc. Building committee to coordinate.

Sale of old property; all requirements have been met and we are waiting for funds from sale.

**Public Information:**

Signage -signage still awaiting builder to provide location for sign. Sign should only need 3 days after location decision to be installed.

Capital Campaign Website update(s). – Website to be updated for start of building.

**Policy:** none

**Finance:** M. Szost to review format of budget with Director and Dawn Lamsa for any improvement.

**Capital:**  none

**Communications:**  none

**Old Business:**

* Discuss By-Law update to incorporate new section for conduction meetings with trustees attending remotely. Per Open Meetings Act trustees cannot attend meetings remotely except for military duty or to accommodate a disability.

**New Business:**

* Discuss and Approve Applied Innovation digital scanning services. J. Baldiga moved to give director authority to commence with the digitization project with cost not to exceed $7,500, J. Elsarelli 2nd. Roll call vote-J. Baldiga-Yes, J. Elsarelli-Yes, C. Meininger-Yes, J. Newby-Yes, M.Szost-Yes.

**Public Forum:** none

**Next Meeting:** May 20, 2025 @ 7:00 p.m. (unless otherwise posted)

**Adjournment:** J. Elsarelli moved to adjourn the meeting at 8:06 PM, J Baldiga 2nd. All agreed. Meeting adjourned.